

**BC Confederation of Parent Advisory Councils
Annual General Meeting
Minutes**

May 3-4, 2008

Radisson President Hotel, Richmond BC

- A. Call to Order** **Kimberlee Howland, *President***
Annual General meeting is called to order at 8:30 am on Saturday, May 3rd, 2008.
- Chair(s)** Kimberlee Howland, *President*
Ron Broda, *1st Vice President*
- Recording Secretaries** Jim Yurkowski, *BCCPAC Secretary*
Gabrielle Moore, *Recording Secretary*
- Parliamentarian** Eli Mina
- National Anthem** Aria MacColl – Student

Introduction of Invited Guests
Opening Remarks

- B. Credential Report, Quorum Established** **Jim Yurkowski, *Secretary***
- | | |
|---|------------|
| Membership Parent Advisory Councils | 1047 |
| District Parent Advisory Councils | 48 |
| Life Members | 6 |
| Honourary Members | 1 |
| Associate Members | <u>0</u> |
| Total Membership | 1102 |
| | |
| Voting Members (as of 8:25am, May 3 rd , 2008) | 1095 |
| | |
| Proxies Carried | 347 |
| Quorum (20%) | 219 |

C. Appointment of Tellers, Timers, And Sergeant-at-Arms

Tellers *Cheryl McCann*
Jim Yurkowski
Margaret Lipke
Terri-Lynne Huddleston
Steve Baker

Timers *Cheryl McCann – Speeches and Mics*
Margaret Lipke – Mics
Terri-Lynne Huddleston – Mics
Laurey-Anne Roodenburg – Mics
Steve Baker – Mics

Sergeant-at-Arms: *Janet Philips & Cathy Bedard*
Minutes Approval Committee: *Tracy Wright SD#35 Langley – DPAC*
Jennifer Hussey SD#33 Chilliwack – Promontory Heights
Angela Battersby SD#22 Vernon – JW Inglis Elementary

Motion to adopt the Credentials Report as read

Moved: Card 135 Fort Nelson Secondary Carla Peace
 Seconded Card 149 Central Elementary Konstantian Mpoutopoutlos-Rodriguez

CARRIED**D. Motion to allow the Media to attend**

Be it resolved that Vancouver Sun's Janet Stephenhagen, the Queen Charlotte Observer, and Misty Isle View be allowed to attend.

Moved Card 217 SD 43 Coquitlam DPAC Richard Stewart
 Seconded Card 196 SD 43 West View PAC Katherine Wagner

CARRIED**Motion to microphones #1 and #3 to be moved back to the middle of the room.****DEFEATED****E. Presentation: Parliamentary Procedure****F. Approval of the agenda****Motion to accept the agenda**

Moved Card 426 SD 39 Vancouver DPAC Julianne Doctor
 Seconded Card 444 SD 40 New West Secondary Janet Reid

CARRIED

Amendments:

To move resolutions #20 & 23 to after special resolutions
 Card 444 SD40 New West Secondary Janet Reid

Carried

To move resolutions #26, 27, 28, & 34 to below resolution #23
 Card 412 SD38 Richmond DPAC Ingrid Trouw

Carried

To move resolution #29 to below resolutions # 26, 27, 28
 Card 390 SD 73 Kamloops Thompson DPAC Patty Schmidt
 Card 196 SD 42 West View PAC Katherine Wagner

Defeated

To move resolution #30 below resolution #28
 Card 208 SD 35 Langley Secondary School PAC Diana MacNeil
 Card 370 SD 73 Kamloops/Thompson DPAC Paula Schmidt

Carried**G. Approval of AGM Rules****Motion to accept the conference rules**

Card 454 SD36 George Greenaway Elementary Theresa Weltzin
 Card 144 SD 91 Francois Lake Elem PAC Nina Knocke

Carried**H. President's Report****Kimberlee Howland, President**

I. Governance Audit Report

Donald Golob & Anders Ourom,
Audit Consultants

J. Treasurer Report

Cheryl McCann, *Treasurer*

a. Motion to accept Auditor's statement as circulated:

Moved Card 299 SD 37 Sands Secondary PAC Eva Dunai
Seconded Card 437 SD 62 Hans Helgesen Elementary PAC Trudy Court

Carried**b. Motion that the firm of Dale Matheson, Carr-Hilton be appointed as Auditor for BCCPAC fiscal year 2008 and that the Board of Directors be authorized to fix the remunerations for the Auditors**

Moved Card 251 SD 6 McKim Middle School PAC Katey Kirkconnell
Seconded Card 437 SD 62 Hans Helgesen Elementary PAC Trudy Court

Carried**c. Motion to accept 2008 budget as circulated and presented.**

Moved Card 194 SD 8 Kootney Lake DPAC Susan Wilson
Seconded Card 195 SD 81 Fort Nelson DPAC Carla Peace

Carried**d. Nominations Committee Report**

Margaret Lipke, *Committee Chair*

K. Election of Board of Directors 2008-2010

Treen MacColl, *Chief Returning Officer*

Position 2008-2010	Elected Board Member	Time Announced
President	Ron Broda	14:17
2nd Vice President	Laurey-Anne Roodenburg	16:52
Director A	Suzette Miller	8:30 May 4 th
Director B	Stephanie Longstaff	8:30 May 4 th

L. Committee Reports – Posted to BCCPAC's Website**a. Resolutions Committee**

Ron Broda, *Committee Chair*

b. Appeals Resolution Committee

Cheryl McCann, *Committee Chair*

M. Special Resolutions**1. Special Resolution to Correct Errors in Previously Filed Special Resolutions Carried**

Be it resolved:

A. Section 2 of the constitution be rescinded, and replaced with the following:

"2. The purposes of the Society are:

- 2.1 To advance the public school education and well-being of children in the Province of British Columbia by:
- 2.1.1 exercising leadership in developing and expressing collective parental views, as identified through Parent Advisory Councils;
- 2.1.2 informing and educating parents, children and the public on key issues impacting children, schools and education;
- 2.1.3 promoting excellence and equal opportunity in public education;
- 2.1.4 fostering cooperation and understanding between parents and educators in the education and guidance of children and youth;

- 2.1.5 consulting with and advising the Minister and the Ministry of Education on policies and programs;
- 2.1.6 liaising with other national and provincial organizations representing students, parents, teachers, school support staff, principals, administrators, school trustee and the broader community;
- 2.1.7 promoting research in education and the dissemination of research results;
- 2.2 To carry on activities to promote and enhance meaningful parent participation in an advisory role at the school, school district, and provincial levels (by):
 - 2.2.1 supporting school and school district Parent Advisory Councils in developing and maintaining their advisory role;
 - 2.2.2 providing information to enable and enhance the members' participation and decision-making in education;
 - 2.2.3 providing leadership development;
 - 2.2.4 promoting effective communication and consultation between parents, students, and school administration and staff;
 - 2.2.5 providing relevant information to prospective members."

B. The Board of Directors be authorized to make such non-substantive changes to the wording of Part A as are required to obtain the consent of the Charities Directorate to the amendment.

C. Part A of this resolution be filed with the Registrar at a time determined by the Board.

Be it further resolved that the Board of Directors be authorized to renumber sections 2.03 and 7.02 of the bylaws so that the numbering is consecutive and is consistent within each bylaw.

Motioned by Card 454 District 36 George Greenaway Elementary PAC Theresa Weltzin Seconded by Card 195 District 81 Fort Nelson DPAC Carla Peace

2. Special Resolution to Remove a Now Irrelevant Provision of the Constitution Carried

Be it resolved:

that the BCCPAC Constitution and Bylaws be amended so as to rescind section 3 from the Constitution in its entirety.

Motioned by Card 454 District 36 George Greenaway Elementary PAC Theresa Weltzin Seconded by Card 410 District 57 Hart Highlands Elementary PAC Cliff MacLachlan

3. Life Membership Carried

Be it resolved:

that Bylaw 2.03(d) Life membership be rescinded in its entirety and replaced with:

2.03(d) (i) Life Member- Any individual whose service to the Society warrants recognition, who is recommended for life membership by a member in good standing, and whose membership is approved by the Board and ratified at the annual general meeting.

2.03 (d) (ii) Past Presidents of BCCPAC will be given life membership consideration by the BCCPAC Life Membership Committee.

Be it further resolved that the directors be authorized to renumber bylaw 2.03 (d) as 2.03 (c) before filing this resolution with the Registrar, in the event of Special Resolution #1 passing.

Motioned by Card 140 District 38 Rober Alexaner McMath Secondary PAC Shelley McDonald
 Seconded by Card 194 District 8 Kootenay Lake DPAC Susan Wilson

4. BCCPAC Members' Council

Withdrawn

Be it resolved:

that the Constitution and Bylaws be amended to include the following new Bylaw:

6.11. Members' Council: *the society shall have a Members' Council which shall consist of the Board of Directors plus one representative from each school district that has BCCPAC members*

6.11.1 Purpose: *the Members' Council may develop and/or approve statements of position or opinion relating to emergent issues between General Meetings. "Emergent" shall be defined as business that, if delayed until the next Annual General Meeting, may impact negatively on the Society's ability to influence public opinion or policy in a timely manner with respect to an education issue.*

6.11.2 Membership

- a. *The representative to the Members' Council from each school district shall be elected by the members therein.*
- b. *Each district shall elect one member and one alternate to the Members' Council, such elections to take place annually between October 1 and October 31st. Each BCCPAC member within a school district as of September 30th shall be entitled to one vote for the representative and alternate for that school district. Members so elected shall take office immediately and shall continue until successors are elected. If an elected representative resigns, the alternate shall be appointed to the position.*
- c. *If both the district representative to the Members' Council and the alternate, for a school district resign more than 30 days prior to the Annual General Meeting, the members in that school district may hold a by-election to fill the vacancies.*

6.11.3 Voting: *District elections to the Members' Council shall be conducted by ballot submitted by mail, email or facsimile to a district returning officer appointed by the members within the school district, for that purpose.*

6.11.4 Communications: *the Board shall be responsible for communicating and representing statements approved by the Members' Council in a timely manner.*

6.11.5 Process: *the Members' Council shall regulate its meetings as it sees fit, including electing its own chair and recording secretary.*

6.11.6 Meetings:

- a. *Regular meetings shall be held a minimum of two times per year.*
- b. *A special meeting of the Members' Council shall be held if requested by one-third of the district representatives currently holding office or the Board of Directors.*

6.11.7 Quorum: *for meetings of the Members' Council shall be a majority of the district representatives currently holding office as well as a majority of the Board of Directors currently holding office.*

Be it further resolved that upon adoption of this special resolution that existing Bylaw 6.11 and the remaining Bylaws contained within Part 6 of the Bylaws be renumbered consecutively beginning at 6.12.

Motioned by Card 459 District 61 Greater Victoria DPAC John Bird
 Seconded by Card 179 District 61 Monterey Middle School PAC Steve Perks

5. Removal of Full Membership for District Parent Advisory Councils

Defeated

Be it resolved:

that Regular Member status and voting rights be rescinded from District Parent Advisory Councils and that the Constitution and Bylaws be amended as follows:

That Bylaw 2.03(a) be rescinded and replaced with "Regular Member- Any Parent Advisory Council which applies for and is granted membership and pays the annual membership fee;"

That Bylaw 2.03(b) be inserted as follows "District Parent Advisory Council Member- Any District Parent Advisory Council which applies for and is granted membership and pays the annual membership fees;"

That Bylaw 2.04 be rescinded and replaced with "Annual membership fees for regular membership, District Parent Advisory Council membership and associate membership may be established by ordinary resolution and if established shall be payable at the beginning of the membership year;"

That Bylaw 3.08(a)(i) be rescinded and replaced with "every Regular, District Parent Advisory Council, Honourary or Life Member shown on the register of members on the day notice is given; and"

That Bylaw 3.09 be rescinded and replaced with "Each Regular member may appoint one official delegate to represent it and cast its vote at any annual general meeting or extraordinary general meeting of the Society. Every District Parent Advisory council Member may appoint one delegate to represent it and participate in discussion and debate at any annual general meeting or extraordinary general meeting of the Society, but no District Parent Advisory Council Member shall have a right to vote."

That Bylaw 4.09(b) be rescinded and replaced with "District Parent Advisory Council Member official delegates, Honourary and Life Members are not entitled to vote, but are entitled to speak and be heard at general meetings."

Be it further resolved *that the Board of Directors be given authority to renumber the bylaws affected by this Special Resolution so that the numbering is consecutive and is consistent within each bylaw and any changes that may or may not be required as a result of the acceptance or rejection of all Special Resolutions considered at the 2008 AGM. This renumbering, if required, will occur after the AGM but prior to the Special Resolution being filed with the Registrar.*

<p>Motioned by District 6 Rocky Mountain Seconded by Special Resolution Committee</p>

6. Resolution Appeals Process

Defeated

Be it resolved:

that the Constitution & Bylaws be amended to add Bylaw 6.07 as follows:

6.07. Resolution Appeals Committee

At each Annual General Meeting, the membership shall nominate and elect three members and two alternates to serve as the Resolution Appeals Committee and the members so elected shall serve until the next Annual General Meeting. No school district shall have more than one representative on the Resolution Appeals Committee.

6.07.1 Processing Appeals to resolutions appeals committee

Processing appeals of Resolutions Committee decisions by the Resolution Appeals Committee will be conducted in accordance with Resolution Policy set by the Board and approved by the membership.

6.07.2 Conflict or perceived bias of resolution appeals committee member

If a member of the Resolution Appeals Committee is in a position of conflict or perceived bias with respect to a specific resolution, such member will step aside and an alternate will fill the vacancy. A committee member who is from the same school district as the appealing member shall be deemed to be in a position of conflict or perceived bias.

6.07.3 Appeal of resolution appeals committee ruling to annual general meeting

If a member believes that the Resolutions Committee or Resolution Appeals Committee has violated Resolution Policy in arriving at a ruling, the member may appeal to the Annual General Meeting.

Be it further resolved that upon adoption of this Bylaw that current Bylaw 6.07 and the remaining Bylaws in Part 6 be renumbered consecutively beginning at 6.08.

<p>Motioned by District 61 Greater Victoria Seconded by Special Resolution Committee</p>
--

Resolutions 7, 8, 9 10, 11, 12, 13, 14, 15, and 16 were referred to committee

Member Resolutions

20. Limits on the Term of Office for School Trustees

Carried

Be it resolved:

BCCPAC urge the Minister of Education to amend the School Act and other relevant Legislation to limit the term of office of School Trustees to a maximum of three consecutive terms; however, there shall be no limit on the total number of terms any Trustee may serve

<p>Motioned by District 40 Glenbrook Middle School PAC Seconded by Resolution committee</p>

23. School Parking Requirements

Defeated

Be it resolved:

To address student safety issues from increased vehicular traffic around schools, that the BCCPAC urge the Minister of Education to develop policy that would address parking requirements for all existing and future school sites.

<p>Motioned by District 40 FW Howay Elementary PAC Seconded by Resolution Committee</p>

26. Recycling of Milk Program Containers

Defeated

Be it resolved:

That BCCPAC urge individual PACs initiate and/or renew milk programs in conjunction with the implementation of a recycling program for milk containers.

<p>Motioned by District 10 Nakusp Elementary PAC Seconded by Resolution Committee</p>

27. Learning and Working Conditions**Defeated*****Be it resolved:***

That BCCPAC urge the Minister of Education, the Premier and the BC Teachers' Federation to work together to immediately restore to teachers the right to negotiate working and learning conditions.

Motioned by District 10 Nakusp Elementary PAC
Seconded by Resolution Committee

28. Intermediate Class Size Limit**Defeated*****Be it resolved:***

That BCCPAC urge the Minister of Education and Minister of Finance to work together to set an intermediate class size of 23 for grades 5 – 7. Be it further resolved that this limit contain a provision to allow for up to an additional 3 students solely for the purpose of accommodating mid-year registrations.

Motioned by District 10 Nakusp Elementary PAC
Seconded by Resolution Committee

ADJOURNED AT 5:23 TILL 8:30AM TOMORROW

RECONVENED at 8:30AM MAY 4th.

17. Travel Subsidy**Defeated*****Be it resolved:***

That BCCPAC modify the procedures for funding delegates to the Fall Conference and the Spring Conference/AGM to ensure that both DPAC and PAC have the opportunity to apply for the subsidy. The new procedure will ensure that each DPAC will be entitled to one subsidy with the remaining travel subsidies being designated to PACs based on the membership approved ratio of one delegate per 10 BCCPAC members in a district with a minimum of two delegates per district.

Be it further resolved that travel subsidy program to be reviewed annually to determine if there is sufficient funding available to operate the program.

Motioned by Card 195 District 81 Fort Nelson DPAC Carla Peace
Seconded by Card 435 District 36 Harold Bishop Elementary PAC Tammy Karoway

Motion to delete the election ballots

Moved by Card 390 District 73 Kamloops Thompson DPAC Paula Schmidt
Seconded by Card 194 District 8 Kootenay Lake DPAC Susan Wilson

Carried

18. Provincial Funding for DPACs**Carried*****Be it resolved:***

BCCPAC request that the Ministry of Education provide direct funding for DPACs, on a per-pupil basis.

Motioned by Card 217 District 43 Coquitlam DPAC Richard Stewart
Seconded by Resolution Committee

19. Independent Panels for Teacher Discipline**Carried****Submitted by:**

Coquitlam DPAC, (SD 43, Coquitlam)

Be it resolved:

BCCPAC support the appointment of independent panels which include professional representation, to adjudicate on discipline reports and hearings for the B.C. College of Teachers, with panel members reporting to both the College Council and the public, to better protect the public interest and students.

Motioned by District 43 Coquitlam DPAC
Seconded by Resolution Committee

21. Student Loan Forgiveness for School District Employees**Carried*****Be it resolved:***

BCCPAC strongly urge the provincial government, on behalf of rural school districts, to provide and fund incentive, including the implementation of the forgiveness for student loan program, to allow these districts to attract and retain qualified individuals.

Motioned by District 81 Fort Nelson DPAC
Seconded by Resolution Committee

24. Safe Outdoor Temperature**Carried*****Be it resolved:***

That BCCPAC urge the Ministry of Education to develop a policy that prevents schools from sending primary and elementary students outside to play during weather conditions that are colder than below -20 degrees Celsius including the wind chill factor.

Motioned by District 91 Nechako Lakes DPAC
Seconded by Resolution Committee

25. Parental Involvement in Schools**Carried*****Be it resolved:***

That BCCPAC request the Minister of Education to amend the School Act to provide that parents of pre-school children registered in a pre-school program offered by a Board of Education in a public school are entitled to membership and participation in that school's Parent Advisory Council

Motioned by District 91 Nechako Lakes DPAC
Seconded by Resolution Committee

29. Anaphylaxis Protocol**Carried*****Be it resolved:***

BCCPAC urge the minister of education to change the following points in the new anaphylaxis protocol in order to be in line with the ministerial order and the framework of recommendations from the Provincial Anaphylaxis Advisory Committee (PAAC) Framework which parents were a part of.

The changes we are requesting are:

a) A picture of the student to be placed on the anaphylaxis emergency plan form.

b) That asthma be included on the emergency plan as a secondary diagnosis. We also wish to see the addition of anaphylaxis to medications.

c) Full disclosure of resources available to school boards and parents.

d) Training for both auto-injectors: EpiPen and Twinject (first dose)

e) Specific risk reduction directives to include education on incident avoidance. Directives specifically at a classroom/cafeteria/food lab level regarding allergens, cleaning directives etc.

f) A specific directive for proper tracking of incidents for future review and assessment on the effectiveness of management strategies.

g) Specific plans to help school boards implement change (i.e., documentation, risk reduction education and staff training) within schools.

Motioned by District 73 South Kamloops Secondary

Seconded by Resolution Committee

Appealed and Amended**30. Child Poverty is also an Education Problem****Carried*****Be it resolved:***

that the BCCPAC petition the provincial government to recognize that children in poverty are one of the greatest challenges to the education of all our children, and that more action is needed to address child poverty in B.C.

Action: BCCPAC Board to write to B.C. government to state this concern, and continue to write annually until B.C. has the lowest child poverty rate of any province, as defined by Statistics Canada."

Motioned by District 41 Cariboo Hill Secondary

Seconded by Resolution Committee

Recess at 10:28

Reconvened at 10:47 am

Resolution 31: Amended**Carried**

That BCCPAC strongly and immediately urge the provincial government to exempt school districts from the newly created carbon tax indefinitely.

Motioned by Card 194 District 8 Kootenay Lake DPAC Susan Wilson

Seconded by Card 253 District 6 Selkirk Secondary PAC Brenda Van Delft

Resolution 32:**Defeated**

That the BCCPAC Board ensure that when speaking on behalf of the membership, they take care to represent the collective, not only the majority voice.

Seconded by Card 426 District 44 Vancouver DPAC Julianne Doctor

Installation of the New BCCPAC Board 11:15 am

Adjournment 11:26 am