



# BC Confederation of Parent Advisory Councils

## Annual General Meeting Minutes

### April 30, 2011

### Hilton Vancouver Airport, Richmond, BC

#### Saturday, April 30, 2011 - Main Ballroom

A. Annual General Meeting is called to order at 8:40am on Saturday, April 30th, 2011.

- a. **Chairs**
  - Ann Whiteaker, *President*
  - Hollie Tarasewich, *Director*
- b. **Recording Secretaries**
  - Pam Hargreaves, *Secretary*
  - Deborah Desroches Fulton, *Recording Secretary*
  - Tracey Topping, *Recording Secretary (3pm)*
- c. **Parliamentarian**
  - John Noonan, *Parliamentarian*

B. **Introduction of Guests**

- David Halme (BCTF), Jane Kellet (BCSTA)
- Janet Steffenhagen, (Vancouver Sun)

C. **Credentials Report and Quorum Established - 8:40am**

<i>Membership:</i>	
<i>PACs</i>	764
<i>DPACs</i>	45
<i>Life Members</i>	9
<i>Associate Members</i>	4
<b><i>Total Membership</i></b>	<b>821</b>

***Voting Members (as of December 15, 2009): 782***

*Quorum (20%):* 156

*Proxies Carried: 260*  
*Majority 131*  
*2/3 majority (of proxies carried): 174*  
*75% majority (of proxies carried): 195*

Motion to approve Quorum report			
Moved Card#	365	District: 39	Member: Lord Byng Secondary, John Puddifoot
Seconded Card #	167	District: 39	Member: Laura Secord Elementary, Gwen Giesbrecht
<b>CARRIED</b>			

That the membership permit the attendance of the media at the AGM			
Moved Card#	366	District: 39	Member: Queen Mary Elementary, John Puddifoot
Seconded Card #	261	District: 62	Member: Dunsmuir Middle School, Stephanie Longstaff
<b>CARRIED</b>			

- D. **Appointment of Sergeants-at-Arms** Steve Baker, Chris Remple, Brian Hamm
- E. **Appointment of Timers** Timers: James Lundrigan, Gerrit Trouw, Cara Beckman
- F. **Appointment of Tellers** Tellers: Erika Trouw, Habeebah Williams, Danielle Tagliafierro-Walsh, Chantal Mishler
- G. **AGM Minutes Approval Committee** Susan Wilson, Lisa Cartwright, Janet Reid
- H. **Presentation: Parliamentary Procedure for the AGM** John Noonan
- I. **Approval of Conference Rules**

<b>Motion to approve Conference rules</b>			
Moved Card#	367	District: 38	Member: DPAC Richmond, Ingrid Trouw
Seconded Card #	242	District: 35	Member: DPAC Langley, Megan Dykeman
<b>CARRIED</b>			

J. **Approval of the Agenda**

<b>Motion to Adopt Agenda</b>			
Moved Card#	365	District: 39	Member: Lord Byng Secondary, John Puddifoot
Seconded Card #	167	District: 39	Member: Laura Second Elementary, Gwen Giesbrecht
<b>CARRIED</b>			

<b>Motion to Amend Agenda to remove Special Resolution 1 and 2</b>			
Moved Card#	242	District: 35	Member: DPAC Langley, Megan Dykeman
Seconded Card #	236	District: 79	Member: DPAC Cowichan Valley, Dana Arthurs
<b>DEFEATED</b>			

<b>Motion to Accept the AGM 2010 Minutes as amended</b>			
Moved Card#	367	District: 38	Member: DPAC Richmond, Ingrid Trouw
Seconded Card #	124	District: 36	Member: Lord Tweedsmuir Secondary, Theresa Weltzin
<b>CARRIED</b>			

<b>Motion to Approve the Extraordinary General Meeting (EGM) Minutes, November 2010</b>			
Moved Card#	222	District: 39	Member: Thunderbird Elementary, Gwen Giesbrecht
Seconded Card #	126	District: 37	Member: South Park Elementary, Melodie Chant
<b>CARRIED</b>			

- K. **President's Report** Ann Whiteaker, President
- L. **Nominations Committee Report** Steve Baker, Director  
*Introduction of candidates*
- M. **Election Procedures & Candidate Speeches** Eric Mulholland, Chief Returning Officer

**Motion to take nominations from the floor**

Moved Card#	261	District: 62	Member: Dunsmuir Middle School, Stephanie Longstaff
Seconded Card #	305	District: 35	Member: Langley Secondary School, Tracey Wright

Chair ruled the motion out of order as it violates the current Bylaws.

**Motion to Challenge the Chair and appeal the decision of the chair**

Moved Card#	261	District: 62	Member: Dunsmuir Middle School, Stephanie Longstaff
Seconded Card #	305	District: 35	Member: Langley Secondary School, Tracey Wright

**DEFEATED**

**N. Elections Commence**

Speech made by each candidate at time of first position running for. Jennifer King withdrew her name for Treasurer.

Position 2010-2011 Elected	Board Member	Time Announced
1 <sup>st</sup> Vice President	Hollie Tarasewich	11:00am
2 <sup>nd</sup> Vice President	Jennifer King	11:50am
Treasurer	Susan Wilson	12:15pm
Director	John Puddifoot	1:25pm
Director	Cathy Jewett	1:59pm
Director	Terry Berting	2:30pm

**Motion to Destroy Ballots 2:40pm**

Moved Card #	294	District: 69	Member: DPAC Qualicum, Angie Carlyle
Seconded Card #	242	District: 35	Member: DPAC Langley, Megan Dykeman

**CARRIED**

**O: Life Membership report**

**Deborah Garrity**

**That members accept the recommendation of the Board to offer Life Membership to Catherine Abraham**

Moved Card#	166	District: 39	Member: DPAC Vancouver, Steve Baker
Seconded Card #	365	District: 39	Member: Lord Byng Secondary, John Puddifoot

**CARRIED UNANIMOUSLY**

**P: Treasurer's Report**

**Ann Whiteaker/Jennifer King**

- a. Financial Statements and budget

**Motion to receive the 2010 Financial Statements and 2011 budget as circulated**

Moved Card#	367	District: 38	Member: DPAC Richmond, Ingrid Trouw
Seconded Card #	260	District: 62	Member: Ruth king Elementary, Stephanie Longstaff

**CARRIED**

- b. Appointment of Accounting firm for 2011

**Motion that the firm of Dale Matheson, Carr-Hilton be appointed for review engagement for BCCPAC fiscal year 2011**

Moved Card #	126	District: 37	Member: South Park Elementary, Melodie Chant
Seconded Card #	274	District: 91	Member: Fraser Lake Elementary, Nancy Lougheed
<b>CARRIED</b>			

**Q. Resolutions Committee Report**

**Deborah Garrity, Chair**

**R. Resolutions Appeals Committee Report**

**Steve Baker, Chair**

**S. Credentials Report and Quorum Established 11:02am**

*Membership:*

PACs	764
DPACs	45
Life Members	9
Associate Members	4
<b>Total Membership</b>	<b>821</b>

**Voting Members (as of December 15, 2009): 782**

*Quorum (20%):* 156

*Proxies Carried:* 275

*Majority* 138

*2/3 majority (of proxies carried):* 183

*75% majority (of proxies carried):* 206

**Motion to approve Quorum report**

Moved Card#	367	District: 38	Member: DPAC Richmond, Ingrid Trouw
Seconded Card #	167	District: 39	Member: Laura Second Elementary, Gwen Giesbrecht
<b>CARRIED</b>			

**Special Resolutions**

**Require 75% (of votes cast) to be accepted**

**1. BCCPAC Constitution**

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that**

the current Constitution (consolidated as of June 1, 2008; amended June 19, 2009) of the British Columbia Confederation of Parent Advisory Councils (BCCPAC) be deleted in its entirety and be replaced by the amended Constitution (dated September 6, 2010), as posted on the BCCPAC website.

**Destination:**

BC Confederation of Parent Advisory Councils (BCCPAC)

Moved card #	166	District 39	Member: DPAC Vancouver, Steve Baker
Seconded card #	365	District 39	Member: Lord Byng Secondary, John Puddifoot

**CARRIED**

**COUNT: Votes cast = 267, YES = 205 (77%), NO = 62 (23%)**

**2. BCCPAC Bylaws**

**Submitted by:** BCCPAC Board of Directors

***Be it resolved that***

the current Bylaws (consolidated as of June 1, 2008; amended June 19, 2009) of the British Columbia Confederation of Parent Advisory Councils (BCCPAC) be deleted in its entirety and be replaced by the amended Bylaws (dated September 6, 2010), as posted on the BCCPAC website.

**Destination:**

BC Confederation of Parent Advisory Councils (BCCPAC)

Moved card #	166	District 39	Member: DPAC Vancouver, Steve Baker
Seconded card #	270	District 48	Member: DPAC Sea to Sky, Cathy Jewett

**DEFEATED**

**COUNT: Votes cast = 265, YES=194 (73.2%), NO = 71 (26.8%)**

**RECOUNT: Votes cast = 264, YES = 194 (73.5%), NO =70 (26.5%)**

**Rationale - Special Resolutions #1 and #2**

In June 2008 the Board of Directors established a Governance Audit Implementation Committee (GAIC) whose purpose was to review the BCCPAC Constitution and Bylaws (C & B) using the recommendations from the governance audit and with input from members. The purpose was to address concerns with the C & B which had been identified in the report and make revisions and improvements to the current BCCPAC Constitution and Bylaws. These resolutions represent the work of that committee and have been vetted by both a lawyer and a parliamentarian to ensure accuracy and that legal requirements have been met.

The revisions made to this document have included: ensuring a logical order, that wording is clear and concise, that all information relating to a topic is in the same section, modernizing the language, amendments to sections that were in contradiction to one another, revising sections which were in violation of the Society Act or law, broadening definitions and to ensure that the structure of the document was sound.

If you are interested in reading more about the history on this document, this information is available on the BCCPAC website [www.bccpac.bc.ca](http://www.bccpac.bc.ca)

BCCPAC has created a Constitution & Bylaws Committee to ensure that this document remains current, relevant and in compliance with the Society Act. This committee will also be responsible for work on future amendments and recommendations from members.

**Motion to send to Constitution and Bylaws Committee**

Moved Card #	259	District: 62	Member: Sooke Elementary, Stephanie Longstaff
Seconded Card #	305	District: 35	Member: Langley Secondary, Tracy Wright

**DEFEATED**

**Motion to call for a recount**

Moved Card #	369	District: 38	Member: James Thompson Elementary, Ingrid Trouw
Seconded Card #	270	District: 48	Member: DPAC Sea to Sky, Cathy Jewett

**CARRIED**

**Resolutions**

**Motion to Amend Agenda to insert Resolutions 10 & 11 After Resolution #3**

Moved Card #	241	District: 35	Member: H.D. Stafford Secondary, Megan Dykeman
Seconded Card #	243	District: 35	Member: Uplands Elementary, Tracy Wright
<b>DEFEATED</b>			

### 3. Wi-Fi in classrooms

**Submitted by:** BCCPAC Board of Directors

***Be it resolved that***

BCCPAC call on Boards of Education to cease to install Wi-Fi and other wireless networks in schools where other networking technology is feasible

**Rationale:**

BCCPAC’s SRC – Safety has been examining the emerging issues surrounding Wi-Fi for over two years. The Wi-Fi issue is complex, and the associated science not well established. Many groups claim that the exposure to Wi-Fi radiation presents a significant health hazard especially to children. Other groups, many governments, and the WHO dismiss this claim. Many point out that in most urban areas it is impossible to avoid Wi-Fi networks. The Parliamentary committee on health is currently considering the matter.

However, given that there are alternatives to Wi-Fi available that are superior in other ways and do not present these potential risks, it is time to consider erring on the side of caution. We thus submit this resolution for your consideration and debate for the following reasons.

1. There is a potential yet unproven health hazard from low level electromagnetic radiation to the students and staff.
2. The Wi-Fi is ill suited to a school environment because the technology slows in a typical school situation where many users try to access the network simultaneously.
3. There are increased security risks as Wi-Fi networks are accessible from anywhere in signal range

There are equivalent inexpensive networking technologies that avoid the drawback to Wi-Fi and other wireless networking solutions

**Destination:**

BC Ministry of Education  
 BC School Trustees Association (BCSTA)  
 BC School Superintendent Association (BCSSA)  
 and each individual School District

Moved card #	366	District 39	Member: Queen Mary Elementary, John Puddifoot
Seconded card #	124	District 36	Member: Lord Tweedsmuir Secondary, Thereza Weltzin

BCCPAC call on Boards of Education to cease to install **the use and installation of** Wi-Fi and other wireless networks **and devices** in schools where other networking technology is feasible **until such time as children’s cumulative exposure to microwave radiation is proven safe by non-industry funded research.**

**Motion to amend**

Moved card #	335	District 61	Member: Margaret Jenkins Elementary, Peter Milne
Seconded card #	356	District 61	Member: Oaklands Elementary, Debbie Walasek
<b>DEFEATED</b>			

**Motion to Amend by adding word “elementary” in front of the word schools**

Moved card #	309	District 41	Member: Byrne Creek Secondary, Janet Reid
Seconded card #	152	District 43	Member: Miller Park Community School, Deanne Harris
<b>DEFEATED</b>			

<b>Motion to refer to Committee</b>			
Moved card #	320	District 73	Member: Sa-Hali Secondary, Paula Schmidt
Seconded card #	188	District 37	Member: DPAC Delta, Melodie Chant
<b>CARRIED</b>			

**OTHER ✓**

**Referred to Safety Committee**

**4. Teaching Reading**

**Submitted by:** BCCPAC Board of Directors

***Be it resolved that***

BCCPAC work with the Ministry of Education, the B.C. College of Teachers and education partner groups to promote research based best practices to teach children to read and ensure regular professional development opportunities exist to support the implementation of these best practices including early identification of barriers to reading.

**Rationale:**

Reading is the most fundamental skill our children learn at school. It is the key to knowledge. Teachers must be given the skills to be proficient in teaching reading at all grades and understand the barriers and/or learning disabilities that may hinder students from acquiring these skills.

25% of English-speaking kindergarten students and 50% of ESL students are at-risk for failing to learn to read. Despite the fact that reading has been intensively studied for years, problems continue to arise with teacher-training, as well as effective early identification and intervention that is classroom-based.

A great deal of research is not finding its way into teaching practice. University teacher-training programs do not emphasize the skills necessary to teach children to read. Many new teachers are ill equipped to recognize the early signs of a learning disability that may impede learning to read. And there is no consistency among programs from one university to another. Behind the scenes, wars still rage among academics over whole language versus phonological instruction.

There is an overwhelming body of research to support a phonological approach to reading. While many children have learned to read using whole language, research has shown conclusively that this approach is devastating for children at risk for reading difficulties. It is acknowledged, however, that as children learn to read, they must be exposed to materials that are relevant and hold their interest.

Researchers now understand much better the role that phonological awareness and decoding play in learning to read. Reading materials must be carefully chosen so as to be at the right reading level. Phonics instruction cannot stand alone, and we need a balanced approach to literacy.

Parents of struggling readers are sometimes told to “wait and see.” But research clearly shows that early intervention is far more effective than remediation in later grades. Children who struggle to read can fall further and further behind their peers, jeopardizing their chances for success in school and beyond.

Gabriela Mistral described the urgency well, “Many things can wait; the child cannot. Now is the time his bones are being formed, his mind is being developed. To him we cannot say tomorrow; his name is today.”

*Resources:*

“Reading: Breaking Through the Barriers”

<http://www.theschoolsweneed.com/forums/attachments/106.pdf>

**Destination:**

BC Ministry of Education

BC College of Teachers (BCCT)

All education partner groups

Moved card #	270	District: 48	Member: DPAC Sea to Sky, Cathy Jewett
Seconder card #	275	District: 91	Member: DPAC Nechako Lakes, Nancy Lougheed

**Amendment(1):** BCCPAC work with the Ministry of Education, the BC College of Teachers and education partner groups to promote ~~research based best practices to teach children to read and ensure~~ regular professional development opportunities exist to support the implementation of ~~these best practices~~ new research based practices including early identification of barriers to reading, and that BCCT mandate literacy courses for all pre-service teachers.

Moved card #	307	District: 41	Member: Seaforth Elementary, Jennifer Mezei
Seconded card #	192	District: 41	Member: Suncrest Elementary, Vicki Ma

**Motion to remove the words “new research” with “effective literacy”**

Moved card #	356	District: 61	Member: Oaklands Elementary, Debbie Walaseck
Seconded card #	307	District: 41	Member: Seaforth Elementary, Jennifer Mezei

**CARRIED**

**Amendment(2):** BCCPAC work with the Ministry of Education, the BC College of Teachers and education partner groups to promote ~~research based best practices to teach children to read and ensure~~ regular professional development opportunities exist to support the implementation of ~~these best practices~~ effective literacy ~~new research based practices~~ including early identification of barriers to reading, and that BCCT mandate literacy courses for all pre-service teachers.

**Motion to add words “and the BCCT mandate literacy courses for all pre service teachers” to the end.**

Moved card #	305	District: 35	Member: Langley Secondary, Tracey Wright
Seconded card #	348	District: 40	Member: DPAC New Westminster, Maryann Mortenson

**DEFEATED**

**CARRIED** ✓ as amended

**Motion to extend meeting to 6:00pm**

Moved card #	385	District: 63	Member: Claremont Secondary, Nancy Borden
Seconded card #	320	District: 73	Member: Sa-Hali Secondary, Paula Schmidt

**CARRIED**

**Awards announcements and presentations**



- a. **George Matthews Award** – SD #68 Nanaimo/Ladysmith – Brenda Stupich
- b. **Bev Hosker Motivational Award** – SD #60 Peace River North – Linda Bontron
- c. **BCCPAC Educational Award** – SD #73 Kamloops – Mariah Williamson
- d. **Life Membership Award** – SD #44 North Vancouver – Catherine Abraham

**BCCPAC thank you to Dana Arthurs (flowers and framed print)**

**New Directors sworn in and oath of office signed:**

**Jennifer King, Cathy Jewett, Hollie Tarasewich, Susan Wilson, John Puddifoot, Terry Berting**

**Thank you to retiring board members:**

**Steve Baker and Deborah Garrity**

## 5. Special Education Training as Part of Teacher Certification

**Submitted by:** BCCPAC Board of Directors

***Be it resolved that***

that BCCPAC urge the Ministry of Universities, Innovation and Corporate Initiatives Division, and the British Columbia College of Teachers, to require wide-ranging teacher training in special education needs. All teaching positions should require comprehensive training in special education to qualify for graduation and to receive certification. Continued professional development in special education should be a mandatory requirement to maintain certification. This would ensure classroom teachers are equipped with current up-to-date information and strategies in order to support the diverse learning needs of students and to help identify students that should be referred to specialists for further service and/or assessment.

**Rationale:**

Currently, there are no consistent, mandatory course objectives or modules within the teaching curriculum for new teachers regarding the wide spectrum of special needs. In addition, practicing teachers may have no expertise in special education needs.

Teachers are the primary contact for students and are crucial in the referral and identification process for special needs students. Often parents make the false assumption that teachers have knowledge that enables them to identify special education needs, and to engage in early intervention. This is not always the case.

Unless teachers have up-to date training, many students with special needs will not be identified early or receive appropriate interventions when they are most effective. Too often programs are put in place that are remedial that are much less successful than preventative measures.

**Destination:**

BC Ministry of Education,  
 BC Ministry of Universities, Innovation and Corporate Initiatives Division  
 BC College of Teachers (BCCT)  
 All other education partner groups

Moved card # 124	District: 36	Member: Lord Tweedsmuir Secondary, Thereza Weltzin
Seconded card # 305	District: 35	Member: Langley Secondary School, Tracey Wright
<b>CARRIED</b>		

## Member Resolutions

### 6. Develop an Early Care and Learning Strategy

**Submitted by:** DPAC, SD#08 Kootenay Lake

***Be it resolved that***

BCCPAC lobby the Ministry of Education to develop an integrated approach for the provision of early care and learning in BC in consultation with all education partner groups including early childhood educators.

**Rationale:**

The Early Childhood Educators of BC (ECEBC) and the Coalition of Child Care Advocates of BC (CCCABC) has created a document entitled "Moving to a System of Integrated Early Care & Learning in BC" which outlines several well thought out strategies and ideas that will enhance early learning for children in BC. Strategies like establishing an early care and learning division within the Ministry of Education and enshrining the rights of all young children (birth to school entry at aged 5). By creating an Early Care and Learning Act will ensure our youngest and most vulnerable children will have access to quality care and learning in public schools.

For additional information, including a copy of the above mentioned document, please visit:

[www.ecebc.ca](http://www.ecebc.ca)

[www.cccabc.bc.ca](http://www.cccabc.bc.ca)

**Destination:**

BC Ministry of Education,  
Early Childhood Educators of BC (ECEBC)  
Coalition of Child Care Advocates of BC (CCCABC)  
BC Teachers Federation (BCTF)  
BC Principals and Vice Principals Association (BCPVPA)  
BC School Superintendents Association (BCSSA)  
BC School Trustees Association (BCSTA)  
All Support Staff Unions  
Ministry of Children and Families

Moved card #	383	District: 08	Member: DPAC Kootenay Lake school name, Jenny Henri
Seconded card #	166	District: 39	Member: DPAC Vancouver, Gwen Giesbrecht
<b>CARRIED</b>			

**Call for count.**

Moved card #	312	District: 22	Member: Hillview Elementary, Nicole Makohoniuk
Seconded card #	367	District: 38	Member: DPAC Richmond, Ingrid Trouw
<b>CARRIED</b>			

### 7. Lower Full Day Kindergarten Class Size Limits

**Submitted by:** DPAC, SD#08 Kootenay Lake

***Be it resolved that***

BCCPAC strongly urge the Ministry of Education to immediately change the current Class Size section in the school act (76.1) affecting class size for Kindergarten students to the following:

Class size

76.1 (1) A board must ensure that the average size of its classes, in the aggregate, does not exceed:

- a) for kindergarten, 12 students,
- b) for grades 1 to 3, 21 students,
- c) for grades 4 to 7, 28 students, and
- d) for grades 8 to 12, 30 students.

(2) Despite subsection (1), a board must ensure that the size of any primary grades class in any school in its school district does not exceed

- (a) for kindergarten, 16 students and
- (b) for grades 1 to 3, 24 students.

**Rationale:**

The current class size limits are as follows:

76.1 (1) A board must ensure that the average size of its classes, in the aggregate, does not exceed:

- a) for kindergarten, 19 students,
- b) for grades 1 to 3, 21 students,
- c) for grades 4 to 7, 28 students, and
- d) for grades 8 to 12, 30 students.

(2) Despite subsection (1), a board must ensure that the size of any primary grades class in any school in its school district does not exceed

- (a) for kindergarten, 22 students, and
- (b) for grades 1 to 3, 24 students.

After careful research and observations with our school district, the Kootenay Lake DPAC feels the ratio of up to 22 four and five year old children to one teacher is unreasonable and can be potentially dangerous. The current Kindergarten class size limits do not provide adequate supervision of so many children at such varying degrees of social and emotional development.

**Destination:**

BC Ministry of Education

Moved card #	295	District: 08	Member: Brent Kennedy Elementary, Sheri Walsh
Seconded card #	383	District: 08	Member: DPAC Kootenay Lake, Jenny Henri
<b>CARRIED</b>			

**Amendment:**

BCCPAC strongly ~~urge~~ **advocate for** the Ministry of Education to immediately ~~change the current~~ **fund lower** class sizes **for all BC classrooms** section in the school act (76.1) affecting class size for Kindergarten students to the following:-

Moved card #	356	District: 61	Member: Oaklands Elementary, D. Walaseck
Seconded card #	301	District: 27	Member: DPAC Cariboo-Chilcotin, Brian Hamm
<b>DEFEATED</b>			

<b>Motion to postpone indefinitely</b>			
Moved card #	367	District: 38	Member: school name, Ingrid Trouw
Seconded card #	366	District: 39	Member: school name, John Puddifoot
<b>CARRIED</b>			

**OTHER** ✓ **Tabled Indefinitely**

**8. Lunch Period Routine**

Submitted by: DPAC, SD#40 New Westminster

**Be it resolved that**

In order to optimize learning and health outcomes for all BC students, the BCCPAC strongly urge the Ministry of Education in partnership with the Ministry of Health to develop and recommend a best-practice suggested guideline for the school lunch period routine (hand washing, eating, clean-up and preparation for outdoor play) for all grade levels.

**Rationale:**

Currently there is no provincial body of knowledge or research available to determine best practices for lunch routines of grades K-12 in our schools. Practices around the lunch period vary throughout the province and in some cases within school districts at individual schools. Studies in the US on the length of the lunch period show that insufficient time to eat contributes to students inability to maintain focus and in the incidences of behavioural issues. In addition, there are ongoing concerns around issues of obesity from speed eating and food wastage from uneaten lunches which can lead to an increase in rodent infestations. A coherent comprehensive policy will address these issues and provide informed decision-making in school districts and at individual school levels.

<http://www.eatwelltoexcel.ca/pdf/widerbenefitslearning.pdf>

<http://www.schoolnutrition.org/Content.aspx?id=1598>

<http://www.cdc.gov/healthyouth/SHI/training/03-Orientation/docs/Orientation-Slides.pdf>

School Nutrition Association Local Wellness Policy Recommendations Report

**Destination:**

BC Ministry of Education  
BC Ministry of Health

**Amendment (1):** In order to optimize learning and health outcomes for all BC students, the BCCPAC strongly urge the Ministry of Education in partnership with the Ministry of Health to develop and recommend a best practice suggested guideline for the school lunch period routine (~~hand washing, eating, clean-up and preparation for outdoor play~~) for all grade levels.

Moved card #	115	District 82	Member: New Hazelton Elementary, Jennifer Mailett
Seconded card #	116	District 82	Member: DPAC Coast Mountain, Cindy Onstein
<b>DEFEATED</b>			

**Amendment(2):** In order to optimize learning and health outcomes for all BC students, the BCCPAC strongly urge the Ministry of Education in partnership with the Ministry of Health to promote the Action Schools BC suggested lunch routine for all grade levels. Further that BCCPAC make this routine available to parents on their webpage. ~~develop and recommend a best-practice suggested guideline for the school lunch period routine (hand washing, eating, clean-up and preparation for outdoor play) for all grade levels.~~

Moved card #	261	District 62	Member: Dunsmuir Middle School, Stephanie Longstaff
Seconder card #	333	District 33	Member: Chilliwack Secondary, Clara Hooper
<b>AMENDMENT CARRIED</b>			

**Amendment(3):** In order to optimize learning and health outcomes for all BC students, the BCCPAC strongly urge the Ministry of Education in partnership with the Ministry of Health to ~~promote the Action Schools BC suggested lunch routine for all grade levels.~~ Further that BCCPAC make this routine available to parents on their webpage. research and provide guidelines on the

**pedagogical and health outcomes of students with regard to the eating period of the lunch routine along with time for hand washing, preparation and clean-up.**

**Motion to postpone Resolution #8 until after Resolution #9**

Mover card # 320	District 73	Member: Sa-Hali Secondary, Paula Schmidt
Seconder card # 367	District 38	Member: DPAC Richmond, Ingrid Trouw

**CARRIED**

**AMENDMENT (3) CARRIED**

Amendment(3): In order to optimize learning and health outcomes for all BC students, the BCCPAC strongly urge the Ministry of Education in partnership with the Ministry of Health to research and provide guidelines on the pedagogical and health outcomes of students with regard to the eating period of the lunch routine along with time for hand washing, preparation and clean-up.

**CARRIED ✓ As Amended**

**9. Adequate Funding and Staffing for School Library Programs**

**Submitted by:** Eric Hamber Secondary, SD#39 Vancouver

***Be it resolved that***

BCCPAC insist that the Ministry of Education ensure that all public school libraries be adequately funded to provide equitable access to school library programs that meet the learning needs of all students. This should include time for the teacher and teacher-librarian to plan and teach units collaboratively, for students to access the library for research, as well as whole-class instruction, under the guidance of a teacher-librarian, and for regular opportunities each week for all students to work with the teacher-librarian to use library resources and to choose books for personal reading.

**Rationale:**

School libraries serve every single child in the school. Research has shown that achievement improves when children learn in schools that have reasonably stocked school libraries with a qualified teacher-librarian who is given adequate time to work with classes. Implementing minimum levels of staffing would ensure that all students in BC have equitable physical and intellectual access to the resources and services of the school library program. Minimum staffing levels of 1 FTE for each elementary/middle school and 1 FTE for every 702 students at the secondary school level would ensure equitable access for all students. School libraries cannot be replaced with public libraries, nor can teacher/librarians be replaced with clerks or technicians. Teacher-librarians differ from clerks, technicians and librarians in public libraries, in that their main focus is one of instruction for all students. Every child in this province should have the chance to read and learn supported by a range of technological tools, print and digital resources, and the services of a teacher-librarian.

**Destination:**

BC Ministry of Education  
BC School Trustees Association (BCSTA)

Moved card # 131	District 39	Member: Eric Hamber Secondary, Gwen Giesbrecht
Seconder card # 387	District 39	Member: Maple Grove Elementary, Tim Luu

**CARRIED**

**10. Updating Financial Reporting Policies**

**Submitted by:** DPAC, SD#35 Langley

**Be it resolved that**

BCCPAC urge the Ministry of Education to make an amendment under Part 8 Division 2 to the School Act to update the requirements of school districts in the area of financial reporting from only requiring an annual report (audited financial statements) and an annual budget (an estimate of the district’s debt service or deficit for the next fiscal year) to also require monthly financial reporting be completed by management and to be provided to each district’s board of education. The monthly financial reporting shall at a minimum reflect the following:

- The current month actual to budgeted expenditures and revenues
- The current year to date actual to budgeted comparatives of expenditures and revenues
- The prior year to date actual and in future years compared to the prior year to date budget

In addition to the monthly reporting, management will within 90 days of completion of a substantial capital project prepare a comparative income statement of the budgeted and actual expenditures of the project.

This information should be made available at a public board meeting on a quarterly basis as to the status of the projected budget to date as compared to the annual budget.

**Rationale:**

The current policies under the School Act only require boards of educations to look at the financial information twice a year and this can result in over spending and weak internal controls. This lack of monthly financial reporting is how our district overspent and resulted in an 8.3 Million dollar deficit at the end of the 2008/2009 fiscal year with a further 5.3 Million dollar deficit for the 2009/2010 fiscal year.. The motion reflects a new policy approved by Langley Board of Education for updating this districts financial reporting and we would like a similar policy for all districts in the Province.

**Destination:**

BC Ministry of Education  
BC School Trustees Association (BCSTA)

**CARRIED ✓**

Moved card #	242	District 35	Member: DPAC Langley, Megan Dykeman
Secunder card #	305	District 35	Member: Langley Secondary School , Tracy Wright

<b>Motion to call the question</b>			
Moved card #	385	District 63	Member: Claremont Secondary, Nancy Borden
Secunder card #	320	District 73	Member: Sa-Hali Secondary, Paula Schmidt
<b>CARRIED</b>			

**11. Updating Audit Committee Policies**

**Submitted by:** DPAC, SD#35 Langley

**Be it resolved that**

BCCPAC urge the Ministry of Education to make an amendment to the School Act to include the requirements of school districts to form and maintain an audit committee under Division 8, Part 8 of the School Act. The role and expectations of such committee **will be** as follows:

An Audit Committee shall:

- Review the audited financial statements of the board? And recommend approval of the audited financial statements where appropriate.

- Oversee the internal **financial** control structures to ensure districts assets are safeguarded and ensure auditor recommendations are implemented and followed through where appropriate
- Independently review results with external auditor and follow up on the implementation of the auditor's letter of recommendation.
- **Approve and review the appointment of the auditor and the nature and extent of other** services provided by the auditor in relation to auditor independence

Monitor the development of and changes to accounting principles and practices and financial reporting standards, and their impact on the school district's financial reporting.

Meetings:

- The Audit Committee shall, meet at least four times a year and as often as necessary to adequately fulfill their responsibilities
- The Audit Committee, shall report at public meetings as required.

Audit Committee Composition:

- The Audit Committee shall be comprised of **no less than one** trustee other than the Board Chair who will be appointed annually, and at least two qualified persons from the general public and approved by the board.
- The Committee Chair shall be one of the trustee members, appointed by the Chair of the Board of Education.
- Any Trustee of the district may attend an Audit Committee meeting upon request.

The committee may invite guests to any meeting for the purpose of gathering information or advise.

All Committee members shall commit to ethical conduct, proper use of authority, decorum and professional conduct.

**Rationale:**

The purpose of this committee is to oversee and ensure the internal controls and reporting structures of the District continue to maintain transparency and accurately reflect the financial revenue and expenditures according to the generally accepted accounting principles of Canada and the needs of the stakeholders relying on these structures and reports for information.

**Destination:**

Ministry of Education, BC School Trustees Association (BCSTA),  
BC Superintendents Association (BCSSA)

Moved card #	242	District 35	Member: Langley DPAC, Megan Dykeman
Seconder card #	305	District 35	Member: Langley Secondary School, Tracy Wright

<b>Motion to call the question</b>			
Moved card #	242	District 35	Member: Langley DPAC, Megan Dykeman
Seconder card #	305	District 35	Member: Langley Secondary School, Tracy Wright
<b>CARRIED</b>			

**CARRIED** ✓

**12. Funding for DPACs**

**Submitted by:** BCCPAC Board of Directors

***Be it resolved that***

BCCPAC 2011 Annual General Meeting (AGM)  
Saturday, April 30, 2011

That BCCPAC request that the Ministry of Education provide direct funding for DPACs, on a per-pupil basis.

**Rationale:**

Currently, the majority of DPACs are dependent on the kindness of local School Boards and one size fits all gaming funds.

DPACs have a vital role in representing the voice of parents to their local school boards, providing PAC support, parent education opportunities and in working with the other partners in education at the district level. Inequitable funding to DPACs provincially minimizes the capacity of DPACs to fully and adequately perform their function as established by the School Act.

Sufficient funding would permit DPACs to help support PACs, provide parent education opportunities, and represent the interests of parents in discussions with school boards on a wide variety of important issues that affect our students.

For those school districts where a DPAC is not currently operating, funding should be directed to the School District and targeted to parent education.

By funding DPACs directly, the Ministry of Education would show its strong commitment and support of parents and lifelong learning for all.

**Destination:**

Ministry of Education  
Premier

Moved card #	301	District	27	Member:	DPAC Cariboo-Chilcotin, Brian Hamm
Seconder card #	385	District	63	Member:	Claremont Secondary, Nancy Borden

**Amendment:** That BCCPAC request that the Ministry of Education provide new direct funding for DPACs on a base amount plus per-pupil basis, and recognize the increased costs for remote or rural districts

Moved card #	301	District	27	Member:	DPAC Cariboo-Chilcotin, Brian Hamm
Seconder card #	270	District	48	Member:	Dpac Sea to Sky, Cathy Jewett
<b>AMENDMENT CARRIED</b>					

<b>Motion to challenge the decision of the chair to hear this motion</b>					
Moved card #	320	District	73	Member:	Sa-Hali Secondary, Paula Schmidt
Seconder card #	124	District	36	Member:	Lord Tweedsmuir Secondary, Thereza Weltzin
<b>DEFEATED</b>					

**CARRIED ✓ As Amended**

**Meeting Adjourned at 6:10pm**