



### *Q. What if I don't live close to Vancouver or Victoria?*

Most of our board meetings are held via teleconference. About every three to five months we hold an in-person board meeting, usually in the Vancouver area. With the technology we have today it is very easy to communicate with e-mail. Many of the committees and external representations can be done via teleconference as well. Any travel expenses are reimbursed.

### *Q. How much of a time commitment will I need to give?*

- Board members need to devote time daily to emails. Some emails have documents attached that must be read and commented on. Board members may be tasked with composing letters to respond to correspondence or to comment on arising issues.
- Board members are assigned internal committees; most of these committees meet via teleconference a couple of times a month while they are active. External representations to other organizations occur a few times a year, but may have ongoing issues, on which the member must stay current.
- Attendance to the AGM and Spring Conference is mandatory for board members and you will be asked to facilitate at some of the events.
- The term of office is two years, unless otherwise noted.
- We are all parents and understand when family has to take priority. You couldn't ask for a group of people to work with, that understand this any better!

### *Q. Isn't there a lot of information that I need to know?*

One thing for sure, you will learn a lot working on the Board! So while it is great if you already know a lot about education, what is more important is that you join ready to learn. If you would like to prepare, there is a lot of information on the BCCPAC website.

### *Q. What kind of skills do I need?*

A thirst for knowledge, the ability to work as part of a team, consensus builder, respect for fellow board members and education partners - these are some of the most important skills. Because paid professional staff manage many of the organizations that we work with, we must be able to communicate at their level. Therefore strong written and verbal skills are helpful. If you are running for one of the named positions – such as Treasurer, you will need a background in bookkeeping. Working with our professional staff will assist the named positions in fulfilling the required duties. It is also helpful if you are comfortable speaking in public, especially if running for 1<sup>st</sup> Vice President. You may be called upon to present BCCPAC's position, which might not be your own.